

FAIR OAKS RECREATION AND PARK DISTRICT

ONE THOUSAND FOUR HUNDRED AND THIRTEENTH BOARD OF DIRECTORS' REGULAR MEETING

Minutes for December 14, 2022

The one thousand four hundred and thirteenth meeting of the Fair Oaks Recreation and Park District Board of Directors was held on Wednesday, December 14, 2022 at the Fair Oaks Water District Building, 10326 Fair Oaks Blvd, Fair Oaks, CA.

For the Record: Chair Irwin called the regular meeting to order at 6:00 PM.

Board Members Present: Chair Irwin, Vice-Chair Mounts, Director Carhart, Director O'Farrell, Director Tamagni

Board Members Absent: None

Staff Present: District Administrator Mike Aho, Administrative Services Manager Jennifer Larkin, Arts and Entertainment Manager Danielle Whitmore, Parks and Facilities Manager Sean Ventura, Recreation Manager Nick Davison, Administrative Assistant II Ian Roberts

Members of the Public: 2

SWEARING IN OF NEWLY ELECTED BOARD DIRECTORS

Director Carhart and Chair Irwin were sworn in by Vice-Chair Mounts.

PRESENTATIONS

A presentation to outgoing Board Chair Irwin was made by District Administrator Aho.

PUBLIC COMMENT:

None.

DISCUSSION & ACTION #1: *Approval of Agenda*

A motion to approve the agenda was made by Director Carhart and seconded by Director O'Farrell

AYES: Chair Irwin, Vice-Chair Mounts, Director Carhart, Director O'Farrell, Director Tamagni

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

DISCUSSION & ACTION #2: *Consent Calendar*

A motion to approve the consent calendar was made by Vice-Chair Mounts and seconded by Director Tamagni.

AYES: Chair Irwin, Vice-Chair Mounts, Director Carhart, Director O'Farrell, Director Tamagni

NOES: None

ABSTAIN: None

ABSENT: None

RECUSE: None

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FAIR OAKS YOUTH ADVISORY BOARD REPORT:

Navya Alqarwani gave the December FOYAB report.

DISCUSSION & ACTION #3: *Discussion and Possible Action Regarding Selection of Board Chair and Vice-Chair for 2023.*

A motion to approve Vice-Chair Mounts for Chair and Director Carhart for Vice-Chair was made by Director O'Farrell and seconded by Chair Irwin.

AYES: Chair Irwin, Vice-Chair Mounts, Director Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #4:

Discussion and Possible Action Regarding the Annual Board of Directors Meeting Calendar and Committee Assignments for 2023.

A motion to approve the Board Calendar for 2023 and 2023 Committee Assignment as follows:

- Finance and Budget: Irwin* / Tamagni
- Capital Improvements & Construction Program: Tamagni* / O'Farrell
- Management and Personnel: Mounts* / Irwin
- Community Resources Development: O'Farrell* / Carhart
- Policy Review: Carhart* / Mounts

was made by Director O'Farrell and seconded by Director Carhart.

AYES: Chair Irwin, Vice-Chair Mounts, Director Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #5:

Receive and File: Report on District's Participation in Regional Water Authority Rebate Program.
The Board received and filed the report.

DISCUSSION & ACTION #6:

Discussion and Possible Action on Approval of Personnel Policy Updates for 2023.

A motion to approve the updates to the Personnel Policy Manual was made by Vice-Chair Mounts and seconded by Director Tamagni.

AYES: Chair Irwin, Vice-Chair Mounts, Director Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

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DISCUSSION & ACTION #7:

Discussion and Possible Action on Approval of a Revised Salary Schedule to Reflect the Minimum Wage Increase as of January 1, 2023.

A motion to adopt the 2023 Salary Schedule to reflect the minimum wage increase was made by Director Carhart and seconded by Vice-Chair Mounts.

AYES: Chair Irwin, Vice-Chair Mounts, Director Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #8:

Discussion and Possible Action on Approval of a Change Order in the Amount of \$73,075 with CALA for Design Services.

A motion to approve the change order in the amount of \$73,075.50 was made by Director Carhart and seconded by Director O'Farrell.

AYES: Chair Irwin, Vice-Chair Mounts, Director Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

DISCUSSION & ACTION #9:

Adjourn to the Regular meeting of January 18, 2023 at 6PM.

A motion to adjourn to the regular Board meeting of January 18, 2023 at 6PM was made by Director O'Farrell and seconded by Vice-Chair Mounts.

A AYES: Chair Irwin, Vice-Chair Mounts, Director Carhart, Director O'Farrell, Director Tamagni
NOES: None
ABSTAIN: None
ABSENT: None
RECUSE: None

Raymond James Irwin
Chair, Board of Directors

Michael J. Aho
District Administrator