



LEAVE LIABILITY - January 2025

Vacation

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Ending Balance	Leave Liability Hours	Dollars
Accountant	\$ 43.75	16.00	10.00	8	18.00	18.00	\$ 787.50
Accounting Assistant	\$ 23.10	27.72	3.67	2	29.39	29.39	\$ 678.91
Admin Assistant II	\$ 23.45	7.33	7.33	0	14.66	14.66	\$ 343.78
Admin Assistant II	\$ 28.51	134.45	13.33	8	139.78	139.78	\$ 3,985.13
Administrative Services Manager	\$ 51.34	229.33	10.67	0	240.00	240.00	\$ 12,321.60
Arts & Entertainment Associate	\$ 24.26	20.53	3.67	4	20.20	20.20	\$ 490.05
Arts & Entertainment Manager	\$ 48.89	145.24	7.33	0	152.57	152.57	\$ 7,459.15
District Administrator	\$ 89.28	143.53	13.33	0	156.86	156.86	\$ 14,004.46
Marketing Coordinator	\$ 23.34	0.00	7.33	0	7.33	7.33	\$ 171.08
Park Aide	\$ 18.48	7.34	3.67	0	11.01	11.01	\$ 203.46
Park Aide	\$ 19.41	39.09	3.67	6	36.76	36.76	\$ 713.51
Parks and Facilities Manager	\$ 51.34	210.61	13.33	16	207.94	207.94	\$ 10,675.64
Parks Maintenance Worker	\$ 29.90	62.52	7.33	12	57.85	57.85	\$ 1,729.72
Parks Maintenance Worker	\$ 29.90	102.00	10.00	0	112.00	112.00	\$ 3,348.80
Parks Maintenance Worker	\$ 25.83	14.66	7.33	30.00	-8.01	-8.01	\$ (206.90)
Parks Maintenance Worker	\$ 36.34	112.78	13.33	9	117.11	117.11	\$ 4,255.78
Parks Maintenance Worker	\$ 25.83	0.48	7.33	7	0.81	0.81	\$ 20.92
Parks Supervisor	\$ 33.84	224.61	10.00	0	234.61	234.61	\$ 7,939.20
Preschool Teacher	\$ 28.33	145.30	13.33	9	149.63	149.63	\$ 4,239.02
Recreation Manager	\$ 53.91	213.30	13.33	4	222.63	222.63	\$ 12,001.32
Recreation Supervisor	\$ 48.24	220.66	13.33	8	225.99	225.99	\$ 10,901.08
Recreation Supervisor	\$ 39.68	115.88	10.00	8	117.88	117.88	\$ 4,677.42
Recreation Supervisor	\$ 37.79	168.34	13.33	0	181.67	181.67	\$ 6,865.31
Senior Rec Leader-Events	\$ 20.95	34.06	3.67	0	37.73	37.73	\$ 790.44
Senior Rec Leader-Sports/Facilities	\$ 19.01	3.67	3.67	0	7.34	7.34	\$ 139.53
Tech and Facility Supervisor	\$ 37.79	58.64	7.33	0	65.97	65.97	\$ 2,493.01
TOTALS							\$ 108,396.38
<i>*Please reference the FORPD Personnel Policy Manual revised 12-13-2023 & MOU approved 07-01-2024 for guidelines regarding Leave Liability.</i>							



LEAVE LIABILITY - January 2025

Sick

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Adjustments	Ending Balance	Leave Liability Hours	Dollars
Accountant	\$ 43.75	3.00	8	6.00	0	5.00	5.00	\$ 109.38
Accounting Assistant	\$ 23.10	14.00	6	0.00	0	20.00	20.00	\$ 231.00
Admin Assistant II	\$ 23.45	8.00	8	0.00	0	16.00	16.00	\$ 187.60
Admin Assistant II	\$ 28.51	350.50	8	2.00	0	356.50	320.00	\$ 4,561.60
Administrative Services Manager	\$ 51.34	407.84	8	9.50	0	406.34	320.00	\$ 8,214.40
Arts & Entertainment Associate	\$ 24.26	42.00	6	0.00	0	48.00	48.00	\$ 582.24
Arts & Entertainment Manager	\$ 48.89	118.00	8	0.00	0	126.00	126.00	\$ 3,080.07
District Administrator	\$ 89.28	566.00	8	0.00	0	574.00	320.00	\$ 14,284.80
Marketing Coordinator	\$ 23.34	0.00	0	0.00	0	0.00	0.00	\$ -
Park Aide	\$ 18.48	12.00	6	0.00	0	18.00	18.00	\$ 166.32
Park Aide	\$ 19.41	120.00	6	0.00	0	126.00	126.00	\$ 1,222.83
Parks and Facilities Manager	\$ 51.34	383.00	8	16.00	0	375.00	320.00	\$ 8,214.40
Parks Maintenance Worker	\$ 29.90	71.50	8	15.50	0	64.00	64.00	\$ 956.80
Parks Maintenance Worker	\$ 29.90	36.42	8	19.00	0	25.42	25.42	\$ 380.03
Parks Maintenance Worker	\$ 25.83	-15.50	8	0.00	0	-7.50	-7.50	\$ (96.86)
Parks Maintenance Worker	\$ 36.34	0.00	8	0.00	0	8.00	8.00	\$ 145.36
Parks Maintenance Worker	\$ 25.83	0.50	8	8.50	0	0.00	0.00	\$ -
Parks Supervisor	\$ 33.84	243.00	8	16.00	0	235.00	235.00	\$ 3,976.20
Preschool Teacher	\$ 28.33	76.55	8	3.00	0	81.55	81.55	\$ 1,155.16
Recreation Manager	\$ 53.91	858.75	8	3.00	0	863.75	320.00	\$ 8,625.12
Recreation Supervisor	\$ 48.24	676.46	8	8.00	0	676.46	320.00	\$ 7,717.92
Recreation Supervisor	\$ 39.68	218.50	8	0.00	0	226.50	226.50	\$ 4,493.70
Recreation Supervisor	\$ 37.79	257.50	8	4.00	0	261.50	261.50	\$ 4,941.04
Senior Rec Leader-Events	\$ 20.95	80.00	6	8.00	0	78.00	78.00	\$ 817.05
Senior Rec Leader-Sports/Facilities	\$ 19.01	6.00	6	0.00	0.00	12.00	12.00	\$ 114.06
Tech and Facility Supervisor	\$ 37.79	64.00	8	0.00	0	72.00	72.00	\$ 1,360.44

TOTALS

\$ 75,440.65

Note: Regarding Sick-Leave hours, a Regular Full-Time employee June choose the Sick Leave payout option and utilize a maximum of 320 hours (as identified within the table above) which will be compensated at 50% of the employees current hourly rate of pay. However, upon retirement from the District, a Regular Full-Time employee January choose to utilize their accrued Sick Leave toward CalPERS service credit with no maximum limit. Employees whose Sick Leave hours exceed 320 hours are noted but the hours in excess of 320 not calculated as a liability in the table above. A Regular Part-Time employee will be compensated for a maximum of 160 hours of sick leave at 50% of the employees rate of pay upon termination.



LEAVE LIABILITY - January 2025

Management Leave

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Ending Balance	Leave Liability Hours	Dollars
Accountant	\$ 43.75	14.86	5.34	0.00	20.20	20.20	\$ 883.75
Accounting Assistant	\$ 23.10	0.00	0.00	0.00	0.00	0.00	\$ -
Admin Assistant II	\$ 23.45	0.00	0.00	0.00	0.00	0.00	\$ -
Admin Assistant II	\$ 28.51	0.00	0.00	0.00	0.00	0.00	\$ -
Administrative Services Manager	\$ 51.34	64.10	0.00	0.00	64.10	64.10	\$ 3,290.89
Arts & Entertainment Associate	\$ 24.26	0.00	0.00	0.00	0.00	0.00	\$ -
Arts & Entertainment Manager	\$ 48.89	55.52	5.34	0.00	60.86	60.86	\$ 2,975.45
District Administrator	\$ 89.28	11.42	6.67	8.00	10.09	10.09	\$ 900.84
Marketing Coordinator	\$ 23.34	0.00	0.00	0.00	0.00	0.00	\$ -
Park Aide	\$ 18.48	0.00	0.00	0.00	0.00	18.00	\$ 166.32
Park Aide	\$ 19.41	0.00	0.00	0.00	0.00	0.00	\$ -
Parks and Facilities Manager	\$ 51.34	8.74	5.34	0.00	14.08	14.08	\$ 722.87
Parks Maintenance Worker	\$ 29.90	0.00	0.00	0.00	0.00	0.00	\$ -
Parks Maintenance Worker	\$ 29.90	0.00	0.00	0.00	0.00	0.00	\$ -
Parks Maintenance Worker	\$ 25.83	0.00	0.00	0.00	0.00	0.00	\$ -
Parks Maintenance Worker	\$ 36.34	0.00	0.00	0.00	0.00	0.00	\$ -
Parks Maintenance Worker	\$ 25.83	0.00	0.00	0.00	0.00	0.00	\$ -
Parks Supervisor	\$ 33.84	26.70	5.34	0.00	32.04	32.04	\$ 1,084.23
Preschool Teacher	\$ 28.33	0.00	0.00	0.00	0.00	0.00	\$ -
Recreation Manager	\$ 53.91	50.78	5.34	0.00	56.12	56.12	\$ 1,899.10
Recreation Supervisor	\$ 48.24	54.62	5.34	8.00	51.96	51.96	\$ 1,472.03
Recreation Supervisor	\$ 39.68	4.18	5.34	0.00	9.52	9.52	\$ 513.19
Recreation Supervisor	\$ 37.79	13.04	5.34	16.00	2.38	2.38	\$ 114.80
Senior Rec Leader-Events	\$ 20.95	0.00	0.00	0.00	0.00	0.00	\$ -
Senior Rec Leader-Sports/Facilitie	\$ 19.01	0.00	0.00	0.00	0.00	0.00	\$ -
Tech and Facility Supervisor	\$ 37.79	38.72	5.34	0.00	44.06	44.06	\$ 837.58
TOTALS							\$ 14,861.05
*Please reference the FORPD Personnel Policy Manual revised 12-13-2023 & MOU approved 07-01-2024 for guidelines regarding Leave Liability.							



LEAVE LIABILITY - January 2025

Compensated Time Off (CTO)

Name	Hourly Rate	Beginning Balance	Hours Accrued	Hours Used	Ending Balance	Leave Liability Hours	Dollars
Accountant	\$ 43.75	0.00	0.00	0.00	0.00	0.00	\$ -
Accounting Assistant	\$ 23.10	0.00	0.00	0.00	0.00	0.00	\$ -
Admin Assistant II	\$ 23.45	0.00	0.00	0.00	0.00	0.00	\$ -
Admin Assistant II	\$ 28.51	0.00	0.00	0.00	0.00	0.00	\$ -
Administrative Services Manager	\$ 51.34	0.00	0.00	0.00	0.00	0.00	\$ -
Arts & Entertainment Associate	\$ 24.26	0.00	0.00	0.00	0.00	0.00	\$ -
Arts & Entertainment Manager	\$ 48.89	0.00	0.00	0.00	0.00	0.00	\$ -
District Administrator	\$ 89.28	0.00	0.00	0.00	0.00	0.00	\$ -
Marketing Coordinator	\$ 23.34	0.00	0.00	0.00	0.00	0.00	\$ -
Park Aide	\$ 18.48	0.00	0	0.00	0.00	0.00	\$ -
Park Aide	\$ 19.41	0.00	0.00	0.00	0.00	0.00	\$ -
Parks and Facilities Manager	\$ 51.34	0.00	0.00	0.00	0.00	0.00	\$ -
Parks Maintenance Worker	\$ 29.90	0.14	0.00	0.00	0.14	0.14	\$ 4.19
Parks Maintenance Worker	\$ 29.90	11.52	0.00	0.00	11.52	11.52	\$ 344.45
Parks Maintenance Worker	\$ 25.83	0.00	0.00	0.00	0.00	0.00	\$ -
Parks Maintenance Worker	\$ 36.34	8.25	0.00	0.00	8.25	8.25	\$ 299.81
Parks Maintenance Worker	\$ 25.83	0.38	0.00	0.00	0.38	0.38	\$ 9.82
Parks Supervisor	\$ 33.84	8.00	0.00	8.00	0.00	0.00	\$ -
Preschool Teacher	\$ 28.33	0.77	0.00	0.00	0.77	0.77	\$ 21.67
Recreation Manager	\$ 53.91	0.00	0.00	0.00	0.00	0.00	\$ -
Recreation Supervisor	\$ 48.24	0.00	0.00	0.00	0.00	0.00	\$ -
Recreation Supervisor	\$ 39.68	0.00	0.00	0.00	0.00	0.00	\$ -
Recreation Supervisor	\$ 37.79	0.00	0.00	0.00	0.00	0.00	\$ -
Senior Rec Leader-Events	\$ 20.95	0.00	0.00	0.00	0.00	0.00	\$ -
Senior Rec Leader-Sports/Facilities	\$ 19.01	0.00	0.00	0.00	0.00	0.00	\$ -
Tech and Facility Supervisor	\$ 37.79	0.00	0.00	0.00	0.00	0.00	\$ -
TOTALS							\$ 679.93
*Please reference the FORPD Personnel Policy Manual revised 12-13-2023 & MOU approved 07-01-2024 for guidelines regarding Leave Liability.							